

MOVING GUIDE

CHICAGO EDITION

**Helping You
Prepare For
Your Move**

**Checklists
to Help
You Stay
Organized**

**Glossary
of Moving
Terms**

Compliments of



AWARD-WINNING CHICAGO LOCAL MOVER



Special Moving Offers From Local Companies!



Thinking about moving soon, and not sure where to begin? There are hundreds of websites with information about movers, moving tips and more. We wanted to make the moving process as easy as possible for you, so we have gathered all of that information together in this Chicago Moving Guide!

We are **New City Moving**, an award-winning local Chicago mover. We're committed to providing Chicagoland with the very best of everything in moving and packing services.

In this Moving Guide, you'll find lots of helpful information.

- Checklists to keep you organized through your move and after. Keep a pen handy so you can make notes in the guide as you check things off your list.
- Helpful articles about what not to pack, making your move green and even a post-moving checklist!
- Advice on choosing furniture that fits your style without busting your budget.
- Glossary of Moving Terms
- Promotions and discounts to save you money!

We've joined together with other local companies who are ready and anxious to help you with your upcoming move.

If you are planning to purchase a mortgage on your next home, be sure to check out **SIRVA Mortgage** on page 7 of this Moving Guide. SIRVA is a mortgage lender licensed and operating in all 50 states. They can help you find highly competitive loan terms by shopping rates and programs from the nation's top leading lenders.

Thinking about buying furniture for your new home? **The RoomPlace** can help with every room in your house. Now is a perfect time to purchase furniture and have it delivered to your new home on moving day! Stop by any of their 21 Chicagoland and Indianapolis showrooms. You can see they have fantastic prices, quality furniture and incredible financing offers on page 11 of this Moving Guide.

Looking forward to relaxing once this move is over? Order your **DIRECTV** service now and it will be ready for you once you arrive in your new home. DIRECTV is America's #1 satellite TV service and they have a special offer for you. It's located in the center spread of this Moving Guide.

At **New City Moving**, it's our privilege to call the state of Illinois, and more specifically the city of Chicago, our home and we are even more privileged to help you with your move anywhere in the state. We hope you find this Moving Guide valuable and we look forward to assisting you with this important life event!

Sincerely,

Brian Slater
President and Owner
New City Moving



AWARD-WINNING LOCAL MOVING COMPANY

- ★ Local Moves - Chicago/Suburbs
- ★ Free Moving Estimates
- ★ Professional Packing Services
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- ★ Piano Moves
- ★ Antique and Art Moves

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Glossary of Moving Terms 12

Here's a list of terms you might hear during the move process, along with phone numbers and websites for turning on your utilities.

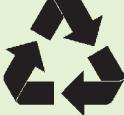
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The quicker you cross these things off your checklist, the sooner you can begin to relax and truly enjoy your new home.

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New City Moving offers a safety list of items that movers cannot transport on move day.

Think Green!

 As you enjoy the information and advertising offers in this magazine, keep in mind we make a concerted effort to bring this to you in an environmentally responsible way. This starts with the paper we use for this edition. The wood fiber to make the paper comes from sustainable forests. For every tree harvested to make this paper, a new tree is grown. In addition, this has been independently certified to the Forest Stewardship Council (FSC) standard. The printer we utilize also has many initiatives and programs, including certifications with Forest Stewardship Council (FSC) Rainforest Alliance (RAC) and Partnership for a Clean Environment (PACE). What's more, the printer uses soy based inks as well as direct-to-plate imaging and digital proofing, which saves film, chemicals and energy. We provide just this one copy of the magazine for your use. Please remember to recycle. Visit www.earth911.com for recycling information.

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Countdown to Moving Day

Overwhelmed at the thought of moving? Our two month guide will help smooth your move. There is a lot to think about when you are preparing to move. To help, we've created a checklist to keep you organized throughout the process. Grab your pen and let the countdown to moving day begin!

If you have just two months, this guide will get you in perfect packing shape. Before getting started, purchase a binder with pockets so you can take notes, keep checklists, record phone calls and log all moving expenses. Purchase your packing supplies and keep them in a central location.

8 WEEKS OUT

- Get a quote from a reliable mover, such as New City Moving. You can see their ad and coupon on page 3 of this guide.
- Conduct a household inventory and put it into a master packing list. While this may seem tedious, it will be invaluable when you get to your new home and can see if anything is missing. It also will serve as an accurate estimate for moving bids.
- Videotape or photograph all valuables and list dollar values. Include serial numbers of all electronics.
- Create a running list of people and companies that need to be notified of your address change. Check off each one as completed.
- Notify home service providers (including post office) of your upcoming move and arrange for these services in your new location.
- Contact your doctors and children's schools to arrange to get or transfer school and health-care records. Also, transfer your prescriptions.
- Start sorting and packing non-essential items, purging anything that you don't want to take to your new home. Set aside items to sell.
- Finish any home repairs or improvements you need to do.

4-6 WEEKS OUT

- Hold a garage sale to turn your trash into cash.
- Decide what will travel with you – toiletries, clothes, toys, books, medicine, towels, toilet paper, valuables, etc. Make sure you will have enough supplies to last a few extra days, in case there is a delay with your movers or you have car trouble. Do a dry run and see if all these items will fit into your vehicle or can be easily taken to the airport.
- Collect all your important documents, such as birth and marriage certificates, social security cards, pass ports – and make copies. Put the originals in a lockable, fireproof safe and store the copies separately.

- Step up your packing – designating a special area for packed and labeled boxes as your "moving room." This could be a guest room or a garage.

1-3 WEEKS OUT

- Arrange for personal travel (flights, car rental, hotels).
- Cancel or transfer your home insurance.
- Notify the Department of Motor Vehicles of your address change and make arrangements for your registration and insurance.
- Make travel arrangements for your pet and decide what to do with houseplants.
- Slow down on your grocery shopping and finish eating what's in the freezer and pantry.
- If not already completed, pack up and clean your garage, attic and basement – these typically take longer than you expect. Safely dispose of household chemicals, solvents and paint.
- Prepare electronics for the move, backing up your files before packing them in their original boxes.

MOVING DAY!

- Pack any remaining towels, clothes and food that will be traveling with you.
- Go through your home with the movers, identifying fragile pieces and ensuring they have properly tagged items. Give drivers your new address and contact information.
- Do a final check before signing off on the paperwork and leave your new address with the new tenants so stray mail can be forwarded.
- One last walk-through before shutting the lights and bidding farewell to your old home.



5 Items of Paperwork NOT to Pack!

When preparing for your relocation, it is tempting to start packing. There is some paperwork, however, that you will need easy access to in order to be approved for a loan. SIRVA Mortgage offers advice on the types of paperwork you'll need to have handy. It might be a good idea to scan and save all these documents to have them readily available to provide.

"It might be a good idea to scan and save all these documents to have readily available to provide."

1. W2 forms from the previous 2 years
2. Tax returns from the previous 2 years
3. Bank statements from the previous 60 days, 401k statements, IRA's, stock and bonds, and other asset statements
4. Paystubs from the previous 30 days
5. Divorce Decree / Separation Agreement, if applicable



Let SIRVA help you find the perfect mortgage!





Thinking about moving soon?



SIRVA Mortgage is a mortgage lender licensed and operating in all 50 states. We work to find you highly competitive loan terms that will save you money on your monthly payment by shopping rates and programs from the nation's top leading lenders.

Maximize your savings. ★ Minimize your stress.

\$300

discount off closing costs¹

\$1000

on-time closing guarantee²

97.7%

on-time closing rate³

94%

customer satisfaction⁴

Call **1-800-274-3669** to learn more about today's low interest rates or apply for a loan online at **sirvamortgage.com/moveguide**

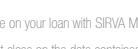
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NMLS#2240 Visit <http://www.nmlsconsumeraccess.org/> for our Consumer Access website.

¹ Must close on your loan with SIRVA Mortgage to receive closing cost credit.

² If we don't close on the date contained in your home purchase contract, due solely to SIRVA Mortgage's delay when given at least 21 days from lock to close, we will pay you \$1000.

³ With a 97.7% on-time closing rate from 6/2010-6/2012, SIRVA Mortgage has saved clients thousands in unplanned expenses.

⁴ 94% rating is the average percentage of clients who said they were satisfied in SIRVA Mortgage Customer Service Satisfaction Surveys since 2009.

This not an offer of credit. This is not an offer to enter into an interest rate lock-in agreement. Mortgage approvals are rendered based on individual credit qualifications.

SIRVA Mortgage is engaged in the business of originating residential mortgage loans. SIRVA Mortgage is not a depository institution and does not act as or represent itself a full service bank. Reference to the term "mortgage banker" is a common, accepted industry term referring to companies engaged only in the business of making mortgage loans. Various state laws and regulations and our individual license in various states refer to us as a mortgage lender, mortgage banker or mortgage broker.

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Green Your Move

Reduce your carbon footprint while you relocate

It seems that just about everyone is jumping on the green bandwagon. Many of us recycle, use energy-efficient appliances and seek ways to cut our energy usage. We replace incandescent bulb with CFLs and install low-flow toilets and showerheads. We only run the dishwasher when it's full. Small changes not only can save the planet but saves us money.

Don't let that diligence and sensitivity go by the wayside just because you're moving. Why should all those packing materials go straight into a landfill? What about the fuel and pollution used to relocate your stuff?

While it's difficult to be completely carbon neutral during a move, you can lessen your environmental impact with these simple tricks:

 Re-use boxes from stores, hospitals and restaurants for all your packing needs. Liquor store boxes often have built-in cell packs that are handy for packing glassware and other fragile items. Find out if anyone who has recently moved wants to unload all their boxes and materials for free or at nominal cost. Call the store manager ahead of time and arrange for a pick-up so you aren't driving back and forth making box runs.

 Consider reusable plastic containers with lids for your packed items. You can use ones you have on hand or borrow some from friends and family. You may consider purchasing them so that you will have quality storage containers in your new home and are ready for future moves.

 Use old newspapers to wrap fragile items – just be careful to not use it on items like light-colored dishes that may smudge with the ink. Use butcher paper instead.

 Check online sites like craigslist.com and freecycle.org to find people who want to unload moving boxes and supplies.



 Stay away from foam packing peanuts, which don't break down. Cut down on the amount of packing materials you need by using blankets, table linens and towels to pad your belongings.

 Purging yourself of unused and unwanted items is the single most earth-friendly thing you can do for a move. Unless an item is broken and beyond repair, donate or sell everything you can. The earlier you begin going through things in advance of moving day, the easier it will be to eliminate things you really don't use.

 Ask your movers if they are "green." Many organizations are embracing environment-friendly practices, including moving and relocation companies. The more that customers demand it, the more will offer such service.

 Finally, awareness is the first and last step to lessening your environmental impact. As you plan and execute your move, just think if there is a greener way to do it. Then act.



Will Your Remodeling Project PAY OFF?

Even though you haven't made the big move yet — you may be dreaming of some remodeling projects that you want to do in your next home. You should know that there are financial factors to consider before you choose a home improvement project and smart homeowner's will consider resale value before making a major remodeling investment. Each year REMODELING magazine publishes a study that can help homeowners determine the return on investment for their home improvement projects.

This Cost vs. Value Report contrasts the cost of home improvements with their recouped value if the house is sold today. They compare construction costs for several projects, with estimates of the projects' value in a current market resale scenario. Real estate professionals in residential markets across the country provided return-on-investment estimates.

Landscaping and fresh paint may lure house hunters inside, but once in the door, buyers of existing homes look for functionality, durability, and convenience. That's why it's so important for a resale to be modernized.

Kitchens and baths are among the most popular home improvement projects, which can drive the return on investment. Reports often show that many remodeling dollars are spent within the first two years of move in. Under those circumstances repair and replacement projects such as windows or siding may get first attention if they require maintenance. As the housing stock ages, and existing homes continue to sell more than 6 million units a year, those projects may see an increased return on investment. To perform as an amenity, your homes improvement projects should complement and

match the style of the existing property.



TM



The resale value of each project is an estimate based on a current market resale scenario. This can be misleading because many newly remodeled homes are not put on the market so soon.

Smart homeowners will ask many questions before starting any remodel or home improvement project. Get advice from both realtors and contractors to decide which home improvement projects make sense for your special circumstances and to insure you get the greatest return on your investment.

Information provided by Remodeling magazine Cost vs. Value Report. Visit: www.remodelingmagazine.com

HOW DOES REMODELING PAY OFF?

(cost recouped, for resale now national average)

Entry Door Replacement – Steel	85.6%
Deck Addition – Wood	77.3%
Garage Door Replacement	75.7%
Minor Kitchen Remodel	75.4%
Window Replacement – Wood	73.3%
Attic Bedroom Remodel	72.9%
Siding Replacement – Vinyl	72.9%
Window Replacement – Vinyl	71.2%
Basement Remodel	70.3%
Major Kitchen Remodel	68.9%
Deck Addition – Composite	67.5%
Entry Door Replacement – Fiberglass	65.9%
Two Story Addition	65.4%
Bathroom Remodel	65.2%
Garage Addition	63.7%
Family Room Addition	63.3%
Master Suite Addition	63.2%
Roofing Replacement	62.9%
Bathroom Addition	56.0%
Back-up Power Generator	52.7%
Sunroom Addition	46.5%
Home Office Remodel	43.6%

Finding Furniture to Fit Your Style

As you count down the weeks and days to moving day, you may already be dreaming of filling your new home with furniture that fits your own personal style. Perhaps you want to continue with the same theme as your current home, or maybe you want to make some changes. Or maybe you don't even know what your own style is!

Selecting the right home furniture for any room is all about understanding your personal style. If you have an idea of what you like but don't quite know how to describe it, a quick lesson in four categories of furniture styles below will get you on track to finding the ideal pieces and accents tailored to your tastes. Whether you want casual contemporary bedroom furniture for your new Chicago home or a comfortable country living room, you'll be able to figure it out after a quick lesson from The RoomPlace below.

“...you may already be dreaming of filling your new home with furniture that fits your own personal style.”

highly ornamental, borrowing from old-world European craftsmanship. Think about luxurious bedroom furniture featuring mahogany, oak and cherry canopy beds, and decadent detailing with leaving, acanthus and serpentine shapes. Traditional style furniture is grand from top to bottom, standing on curved and fluted legs and upholstered in rich velvets, silks and damasks.

Comfortable Country

A country style sweeps you away from the everyday hustle and bustle into irresistibly comfortable surroundings. Typified by rustic finishes, pastel palettes and natural wood beauty, country style furniture has an inherently homespun feel. Living room furniture often centers on deep-seated, overstuffed cotton and linen loveseats and couches. Quilted detailing, denim, plaids and floral patterning dress up this down home decor.

Chic Modern

For those who are always a step ahead of the latest tastes and trends, chic modern is a steadfast choice. Paying homage to design geniuses of the mid-century, modern style furniture stresses clean lines and geometrical shaping that stuns with its overstated simplicity. Low-lying beds with unornamented headboards, tight-backed leather couches on exposed legging and glass-topped coffee tables in surprising shapes dominate the modern landscape. Even dining room furniture gets a modern makeover with furniture deals providing contrasting glass and sleek wood inlays on tables, and leather upholstered chairs in bold whites, turquoise and tangerine.

Now that you've figured out what furniture style fits your home's personality, stop by one of our 21 Indiana and Illinois furniture stores to see what we have in our showrooms to match your preferred style. Our friendly team at any location of **The RoomPlace** will be happy to help you find what you're looking for.



Casual Contemporary

Are you drawn to a refined understatement that emphasizes softer lines and unfussy architecture? If so, your furniture style is probably casual contemporary. These types of furniture pieces take subtle cues from retro, vintage, art deco and mid-century trends and update them for today's home. Light and medium wood finishes, as well as darker veneers, are softened by gentle curvature that characterizes casual contemporary furniture items from the bedroom dresser to your media center. You can choose from various inviting textures of upholstery and leather to complete the look.

Tried-and-True Traditional

Make no mistake: traditional isn't synonymous with boring. Conversely, traditional furniture is



Family Owned Since 1912



Moving?

Save yourself the heavy lifting, PLUS save 20% off your entire purchase! Select your beautiful new furniture now, and The RoomPlace will deliver it to your new home worry free.

Worry-Free
Next Day
DELIVERY



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SAVINGS
COUPON

20% OFF
YOUR PURCHASE*

EXCLUSIVE
SAVINGS
COUPON

*Get 20% off entire purchase (discount off the individual selling price of each item). Does not apply to previous purchases, room package discounts, floor samples, purchase of Tempur-Pedic and ConforPedic brands, layaways, Clearance Outlet items, and gift card purchases. May not be combined with any other promotion codes, discount offers, or Super Savers. Limit one offer per customer/household. Offer expires on 1/31/13. Promotion Code 80MOVGUID.

**Next-Day Delivery: Purchase must be made by 3p.m. Applies to daily delivery zones for in-stock merchandise only. No deliveries on Sundays or holidays. 3 day delivery in the Indianapolis market.



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Glossary of Moving Terms



We know moving can be complicated, therefore we want to make it as easy for you as possible. Here is a list of terms that you might hear during the move process.

Accessorial (additional) services - Services, in addition to transportation costs, such as packing, unpacking, extra stop, or shuttle that you request to be performed due to landlord requirements.

Bill of Lading - Contract between the mover and the customer and also acts as a receipt. It is important to understand everything on the bill of lading before you sign it.

Binding/Non-Binding Estimate - Binding: The mover quotes a flat price based upon a given inventory that is given only when an onsite estimate is performed.

Non-Binding: These estimates are based upon the movers' previous experience of jobs similar to yours. As the name suggests, these estimates are subject to change.

Claim - Statement of loss, damage, or delay to a household good shipment while in the care, custody or control of the carrier or its affiliated agent.

Cost of Move - This addresses how much the specific move will cost, not including the various extra charges and insurance. All cost estimates are calculated based on information obtained from the listed moving companies during a signup interview. Many factors affect the cost of

a move. Make sure to ask about all of the movers involved costs, including things like flights of stairs, distance between your residence and the moving van.

Department of Transportation (DOT) - The federal agency which, through the Surface Transportation Board (STB) and Federal Motor Carrier Safety Administration (FMSCA) within the DOT, governs the interstate transportation industry, including movers of household goods.

Fuel surcharge - The carrier's tariff provides for a percentage adjustment to the transportation charge (and SIT Pickup and Delivery) to aid in the recovery of the increased cost of fuel. The surcharge, which can change monthly, is based upon the national average cost of diesel as reported by the U.S. Department of Energy.

Full-service packing & unpacking - Hundredweight rates that apply based on the weight of the shipment when the carrier is requested by shipper to pack or unpack the complete shipment. The full-service packing rates include cartons and packing labor. The full-service unpacking rates include the unpacking of carrier packed cartons and the removal of such debris.

Full Replacement Value Coverage - Specifies how much money per \$1,000 of value, you will need to pay to protect your household items for their full replacement value. Full replacement value is the amount of money it will cost to purchase a new replacement for

a damaged item, regardless of how old the damaged item was. If a deductible is applied, that value is stated next to the cost-per-\$1,000 figure. For example, 7.50/100 means that the consumer must pay \$7.50 per \$1,000 of declared replacement value to cover the load against loss, and the first \$100 of damage is not covered.

Full Service Mover - The most common form of moving company, the full service mover, will move all of your household goods from your old address to your new address. The items are picked up from every room in your old home and delivered to the appropriate rooms in your new home. Individual pieces of furniture are wrapped in blankets to protect them during shipment. Full service movers will also provide, at additional cost, full packing and unpacking services as well as appliance service.

Hourly Rates - Customers are charged by the hour per man/woman, per truck.

High Value Article - Items in a shipment that are valued at more than \$100 per pound.

Inventory - This is the detailed descriptive list of your household goods showing the quantity and condition of each item.

Local moving - Usually refers to moves of less than 56 miles within the same state. This type of move is based on hourly rates and is regulated by the states DOT (Department of Transportation) or other regulatory body.

Order for Service - The authorizing document allowing movers to move your goods.

Order Number (aka Bill of Lading) -

The number used to identify and track your shipment.

Survey - Performed by an agent to examine the customer's belongings in order to develop an estimate of move charges.

Standard Coverage - Movers, by law, are required to provide a minimum amount of free coverage. This number, typically 60 cents, refers to the amount of money you will receive per pound of damaged goods. This coverage is a bare minimum and should not be relied upon to cover you for any significant damage.

Valuation - Valuation is not insurance.

Valuation offered by your moving company is a tariff level of carrier liability based on the weight of your goods. Valuation covers your property by assessing value in three different ways explained above (Assessed Value Coverage, Full Replacement Value Coverage & Standard Coverage). In a nutshell, Valuation is an amount that reflects "what your goods are worth." Valuation only covers your goods for damage or loss if you can prove negligence on the part of the carrier.



Helpful phone numbers and websites you might need

For TV/Internet/Cable:

Comcast - Cable TV, Internet, and Telephone
comcast.com
1.800.266.2278

RCN - Cable TV, Internet, and Telephone
rcn.com
1.800.746.4726

AT&T/SBC - Satellite TV, Internet, Telephone, and Cellular Phone
att.com
1.800.288.2020

DirectTV - Satellite TV
1.800.410.9412

For Electricity & Gas

Commonwealth Edison
www.comed.com
1.800.334.7661

People's Gas
peoplesenergy.com
1.866.556.6001

Interstate Gas Supply of Illinois, Inc.
igsenergy.com
1.800.280.4474

Santanna Energy Services
santannaenergyservices.com
1.800.827.0067

Water

City of Chicago Department Of Water Management
www.cityofchicago.org
312-744-4420

Donation Options:

Brown Elephant Resale Store
www.howardbrown.org

The Salvation Army
www.salvationarmy.org

Goodwill
locator.goodwill.org

To change your address:
<https://moversguide.usps.com>

After The Move Checklist



Things to do when the movers leave

Once the movers have come and gone, you can congratulate yourself on a job well done. You know how much planning and organization went into making it all happen and you deserve a chance to sit and relax. But don't throw away that checklist just yet. There are still plenty of things to do before you can completely be settled. Here are a few important things to do besides unpacking.

You will need to update your driver's license and get new tags and plates for your cars. Check with your local Division of Motor Vehicles for more details.

 Be sure that the post office is going to forward your mail to your new address. You can do this online, or you can fill out a form at your local post office and maybe even meet some new neighbors while standing in line!

Make sure all of your insurance policies are up to date. You may need new policies for your house, auto and health, particularly if you have moved to a new state.

A great way to learn about your new community is to order a subscription to the local newspaper. Many even offer discounts for new subscribers and they often have local neighborhood editions inserted weekly. This is a great way to learn the ins and outs of your new neighborhood.

Search out new health professionals such as doctors, dentists, and even vets. These are things you will want to have in place before any emergency pops up. Neighbors and co-workers are always a good referral source for these types of services.

Most likely you will need to register to vote. Even if you have just moved from one county to another within the same state, most states will require that you register in your new county.

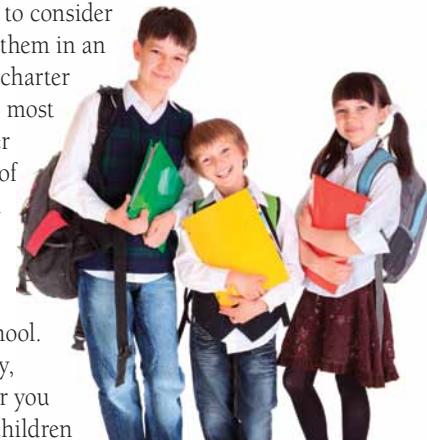
Make a visit to the neighborhood bank to set up new accounts, have money transferred, get credit and debit cards, and order those checks with your new address.

Visit your local library and get a library card. The kids can even get their own with their new address on it! The local library is another great place to meet other families in your new neighborhood.

Find a place in your new home to keep all your receipts and documents related to your move all in one file. You will need to know where everything is in the event you need to make an insurance claim with the movers or when you file your income taxes the next spring.



Visit your neighborhood schools and get your children enrolled as soon as possible. You may also want to consider enrolling them in an online or charter school, as most states offer this type of education at no cost because it is a public school. Either way, the sooner you get your children enrolled and involved in the community, the faster they will adapt to their new environment.



The quicker you can cross these things off your checklist, the sooner you can begin to relax and truly enjoy your new home and community.

Remember that moving is the third most stressful life event, according to the Employee Relocation Council. Settling in will be a gradual process, but your patience will be rewarded in the long run.

Non-Transportable Items

Don't forget to take into consideration what items your movers cannot take with them on move day. The following items are examples of items that movers, by federal law and internal policy, cannot transport.

Common examples include:

- Nail polish remover
- Household paint
- Lighter fluid
- Gasoline
- Fireworks
- Compressed air cans
- Propane tanks from grills
- Automotive repair and maintenance chemicals
- Matches



Other items not recommended for relocation by movers include:

- Firearms
- Food in glass jars and perishable foods
- Lighter fluid
- Prescription drugs needed for immediate use



The following personal items are recommended to be relocated to your new home in your vehicle:

- Cash
- Collections (i.e., coins)
- Drivers License and State ID's
- Family photos
- Important personal papers (i.e., deeds, wills)
- Social Security Cards
- Jewelry
- Documents regarding your move.

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